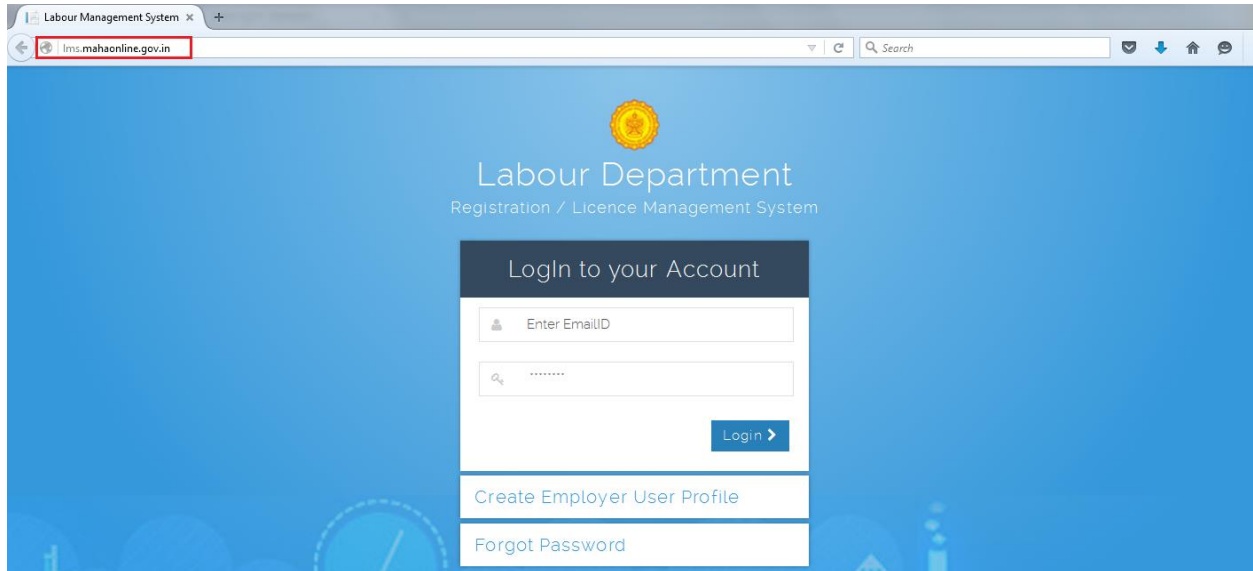
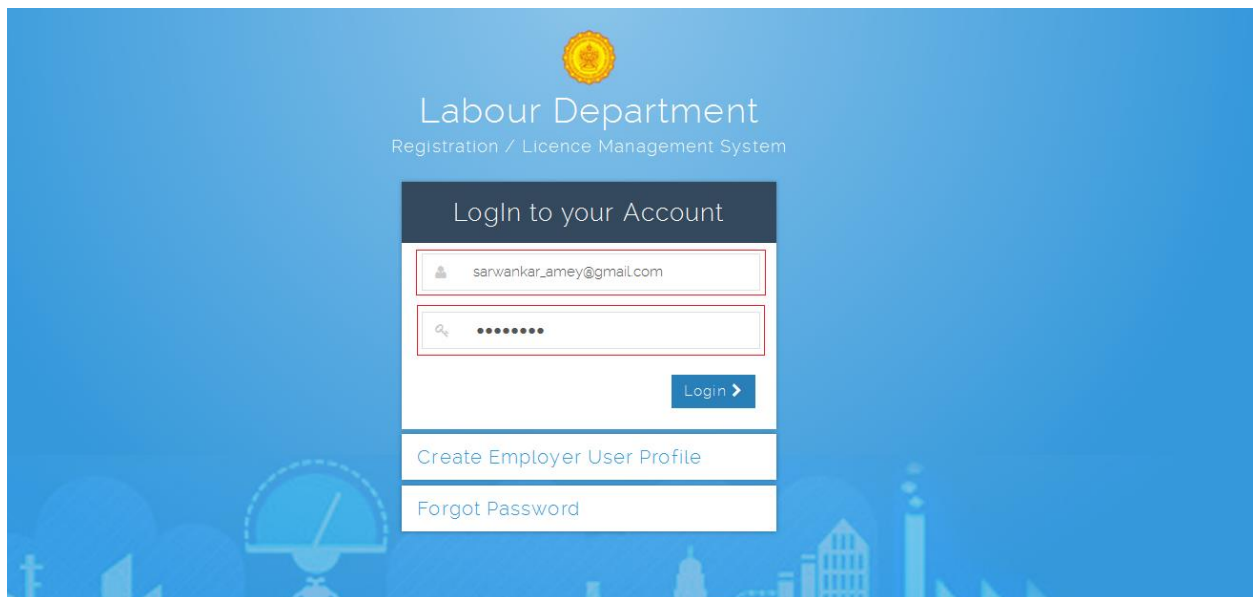


User Manual for Labour Management System

Step 1: Enter this URL: lms.mahaonline.gov.in

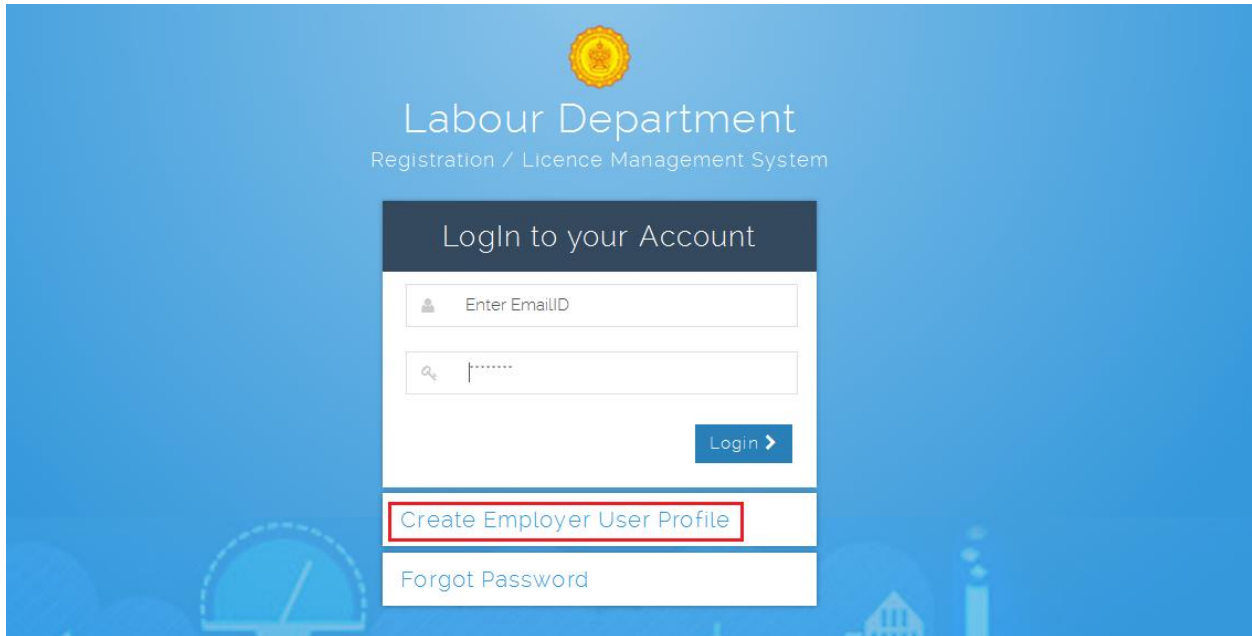


Step 2: Enter Login Credentials (User ID, Password)



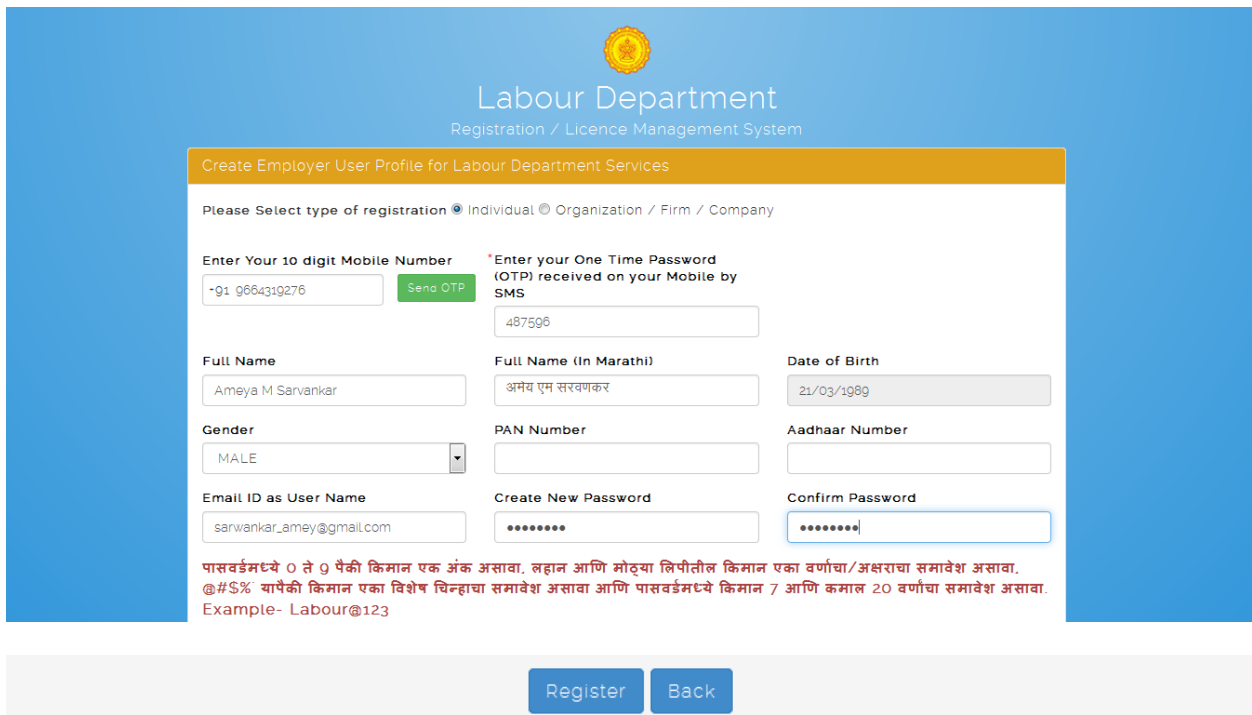
For First Time User – (Follow below steps for registration)

A. click the link “**Create Employer User Profile**”



B. Please fill below mention information to create User Name and Password.

- Select type of registration – **Individual OR Organization / Firm / Company**
- Enter Your 10 digit Mobile Number to get OTP on applicant mobile for verification, Enter 6 digit number in respective place i.e. **Enter your One Time Password (OTP) received on your Mobile by SMS**
- Enter full name, Date of Birth, Gender
- Enter applicant valid **eMail ID** as a **User Name** for LMS application.
- Create New Password & Confirm Password.- Ex. like **Pass@123 OR Password#123 Or Labour@123.**



Step 3: After login with User Name & Password, on left side user can see labour department Service like **Shop and Establishment Registration, Principal Employer Registration & Contract License** application forms.

- Click of **Shop and Establishment Registration** User can see -
 - Shop and Establishment Registration – Registration Form “A” (New User).**
 - Shop Register Old User Form to fill **Renewal Application (B Form) & Change Request (E Form).**
 (Note: Compulsory documents like Annexure A, B & C formats are available in same column)

Steps for Shop and Establishment Registration

Shop and Establishment Registration – Registration Form “A” (New User).

Step 1: Click on Registration Form “A” from menu **Shop and Establishment Registration**. User can see Form “A” (Application for Registration)

Step 2: Select **Division, District & Office Name** where Postal Address and situation of the establishment and fill whole form as per given instruction.

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Form A
Application for Registration
(Under Section 7 (1) of The Maharashtra Shops and Establishment Acts, 1948)
(See Rule 5)

*Division / विभाग: Konkani
*District / जिल्हा: Thane
*Office Name: Office of the Deputy Commissioner of Labour, Thane, Address- M I D C, Office

* Name of the establishment (आस्थापनेचे नाव)
Ameya Enterprises / अमेय एंटरप्राइजेस

Postal Address and situation of the establishment (आस्थापनेचा पत्ता आणि जागा)

Name of Building: Ganesh	Name of Building (In Marathi): गणेश	*Street: Thane	*Street (In Marathi): ठाणे
*Landmark: Thane	*Landmark (In Marathi): ठाणे	*Locality / Ward: Thane	*Locality / Ward (In Marathi): ठाणे

Step 3: After fill application form user can **Upload Document** for generated application ID.

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Application ID	User ID	Establishment ID	Date	Status	Action
1	100002751504	1510200310000645	01 Oct 2015	Shop and Establishment Renewal	Document Pending [Upload Document] [Download Form]
2	100002761504	1510200310000645	01 Oct 2015	Shop and Establishment Renewal	Document Pending [Upload Document] [Download Form]
3	100003431511	1510200310000645	01 Oct 2015	Shop and Establishment Registration (Old User)	Completed [Change Request] [Renew Certificate] [Download Form]
4	100022521503	Not Generated		Shop and Establishment Registration	Payment Pending [Pay Now] [Download Form]
5	100046691503	Not Generated		Shop and Establishment Registration	Document Pending [Upload Document] [Download Form]

Step 4: Click of **Upload Document** can show types and name of documents which is need to Upload to continue.

AMEYA MANOHAR SARVANKAR

Height: 200 px to 212 px
Width: 180 px

Address proof of place of business (Submit any 1 of the following documents)

- Sale / Purchase Deed
- Society Maintenance Receipt
- Telephone Bill
- Property Tax Paid Receipt
- Electricity Bill

Applicant ID Proof (Submit any 1 of the following documents)

- PAN card
- Driving License
- Election / Voters ID
- Aadhar Card
- Passport

Compulsory Documents

- Annexure A Self Declaration
- Annexure C Under taking
- Annexure B Self Declaration For Self Attestation

Actual photo of the establishment such the interior is displayed and the sign board is seen at the appropriate place of the establishment

Step 5: Document upload successfully message will showing **Make Payment** option through **Online** which will give you the transaction successful receipt after payment done.

AMEYA MANOHAR SARVANKAR
MakePayment

If application is rejected, fees will not be refunded.
अज्ञे माकारणवात आरव्वाह अरसेसे शुल्क परत केसे जाणार नाही.

Online Payment
 Bank Challan

Application Id	100045091503
Service Name	Shop and Establishment Registration
Name	AMEYA MANOHAR SARVANKAR
Email ID	
Registration Fee	350
Renewal Fee	0
Fees Amount(Reg + Ren)	350
Late Fee	0
Change Fee	0
MahaOnline Service Charges	22.8
Security Deposit	0
Total Amount	382.8

Confirm

Labour Management System
aaplesarkar.mahaonline.go...
Labour Management System

Labour Department

Registration / Licence Management System

Thanks

Transaction is Successful

Application Id	100003881503
Service Name	Shop and Establishment Registration
Name	AMEYA M SARVANKAR
Service Time Limit	7 (Working Days)
Email ID	
Registration Fee	0
Renewal Fee	0
Amount(Reg + Ren)	382.8
Transaction ID	1510053580006171528
Payment Date	05/10/2015
Payment Status	Success
Expected Delivery Date Of Certificate	14/10/2015

Shop and Establishment Registration – Old User Form to fill Renewal Application (B Form) & Change Request (E Form).

Step 1: Click on Shop Register Form “Old User” from menu **Shop and Establishment Registration**.

The screenshot shows the Labour Department Registration / Licence Management System interface. The left sidebar contains a menu with the following items: Home, Shop and Establishment Registration, Registration - Form A, Shop Register(Old User) (highlighted with a red box), Compulsory Document for Shop and Establishment Registration, Fees for Registration And Renewal of Registration, Annexure A Self Declaration, Annexure B Self Declaration For Self Attestation, Annexure C Under taking as per GR 18 May 2015 To Know your office, and Principal Employer Registration. The main content area displays an 'Advance Search' section with dropdowns for Department (SHOP) and Services (---Select Service---), and a Search button. Below this is a 'Shop and Establishment Report' table with the following data:

Sr.No.	ApplicationID	Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100002751504	1510200310000045	01 Oct 2015	Shop and Establishment Renewal	7				Document Pending	Upload Document Download Form
2	100002751504	1510200310000045	01 Oct 2015	Shop and Establishment Renewal	7				Document Pending	Upload Document Download Form
3	100003431511	1510200310000045	01 Oct 2015	Shop and Establishment Registration(Old User)	7				Completed	Change Request Renew Certificate Download Form
4	100022521503	Not Generated		Shop and Establishment Registration	7				Payment Pending	Pay Now

(Note: Fill & attached document to Old User form first to apply **Renewal Application** form for Shop and Establishment Registration and Contract Labour License.)

The screenshot shows the Labour Department Registration / Licence Management System interface for the renewal of registration certificate. The page title is 'Please fill following required information for renewal of registration certificate under the Maharashtra Shops and Establishment Act, 1948 (Details should be filled as per previous registration certificate)'. The form contains the following fields:

- *Division / विभाग: ---Select Division---
- *District / जिल्हा: ---Select District---
- *Office Name: ---Select Office---
- Previous Establishment Details (पुर्वीच्या आस्थापनेचे माहिती):
 - *Old Registration No: [Text Field]
 - *Old Date of Registration: [Text Field]
 - *Expiry Date: [Text Field]
- * Previous name of the establishment, if any (पुर्वीच्या आस्थापनेचे नाव कोणतेही असल्यास):
 - Name of the establishment if any: [Text Field]
- Postal Address and situation of the establishment (आस्थापनेचे डाकघरा पत्ता आणि आस्थापनेचे जागा):
 - Name of Building: [Text Field]
 - Name of Building (in Marathi): [Text Field]
 - Street: [Text Field]
 - Street (in Marathi): [Text Field]
 - *Landmark: [Text Field]
 - *Landmark (in Marathi): [Text Field]
 - *Locality / Wara: [Text Field]
 - *Locality / Wara (in Marathi): [Text Field]
 - *State: [Text Field]
 - *District: [Text Field]
 - *Taluka: [Text Field]
 - Village: [Text Field]

Step 2: **Shop and Establishment Registration** Old user form can open two fields i.e. **Renew Certificate (Form B) & Change request (Form E)** option.

Shop and Establishment Report										
o	ApplicationID	Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
	100002751504	1510200310000645	01 Oct 2015	Shop and Establishment Renewal	7				Document Pending	Upload Document Download Form
	100002761504	1510200310000645	01 Oct 2015	Shop and Establishment Renewal	7				Document Pending	Upload Document Download Form
	100003431511	1510200310000645	01 Oct 2015	Shop and Establishment Registration(Old User)	7				Completed	Change Request Renew Certificate Download Form

- Registration Form “B” (Renew Certificate).

Step 1: Click of **Renew Certificate** can open application form to renew the license.

(Note: Fill the Old User form first to apply **Renewal Application** form for Shop and Establishment Registration and Contract Labour License)

Shop and Establishment Report										
Sr.No.	ApplicationID	Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100002751504	1510200310000645	01 Oct 2015	Shop and Establishment Renewal	7				Payment Pending	Pay Now Download Form
2	100002761504	1510200310000645	01 Oct 2015	Shop and Establishment Renewal	7				Document Pending	Upload Document Download Form
3	100003431511	1510200310000645	01 Oct 2015	Shop and Establishment Registration(Old User)	7				Completed	Change Request Renew Certificate Download Form
4	100022521503	Not Generated		Shop and Establishment Registration	7				Payment Pending	Pay Now Download Form

In Application for Renewal of Registration applicant can only change valid up to year and number of employees and save the details.

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Home
Shop and Establishment Registration
Principal Employer Registration
Contractor Licence
Factory Licence
ChangePassword
Logout

Form 'B'
Application for Renewal of Registration
Under Section 7 (2A) The Maharashtra Shops and Establishment Acts, 1948
(See Rule 5)

*Division / विभाग: Konkan
*District / जिल्हा: Thane
*Office Name: Shop Inspector Office, Vashi, Address- Agarwal Chambers No.2, Sector -1

*Renewal Details

*Current Year (वर्ष): 2015
*Valid upto year (नुतनीकरण कधी घरोता पाहिजे): 2016
Renewal for No. of years (एकत्र नुतनीकरणाचे वर्ष): 1

*Name of the establishment, if any (आस्थापनेचे नाव कोणतेही असल्यास)
AMEYA अमेय

Postal Address and situation of the establishment (आस्थापनेचा पत्ता आणि जागा)

Step 2: After save renew application form user can **Upload Document** for generated application ID.

Advance Search

Department: SHOP Services: ---Select Service--- Application ID: Search

Shop and Establishment Report

Sr.No.	ApplicationID	Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100002751504	1510200310000645	01 Oct 2015	Shop and Establishment Renewal	7				Payment Pending	Pay Now Download Form
2	100002761504	1510200310000645	01 Oct 2015	Shop and Establishment Renewal	7				Document Pending	Upload Document Download Form

Step 3: Click of Upload Document can show types and name of documents which is need to Upload to continue.

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principal Employer Registration

Contractor Licence

PDF Download

ChangePassword

Logout

Height: 200 px to 212 px

Width: 100 px

Browse... No file selected

Address proof of place of business (Submit any 1 of the following documents)

- Sale / Purchase Deed
- Society Maintenance Receipt
- Telephone Bill
- Property Tax Paid Receipt
- Electricity Bill

Applicant ID Proof (Submit any 1 of the following documents)

- PAN card
- Driving License
- Election / Voters ID
- Aadhar Card
- Passport

Compulsory Documents

- Annexure A Self Declaration
- Annexure C Under taking
- Annexure B Self Declaration For Self Attestation

Actual photo of the establishment such the interior is displayed and the sign board is seen at the appropriate place of the establishment

Step 4: Document upload successfully message will showing **Make Payment** option through **Online** which will give you the transaction successful receipt after payment done.

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principal Employer Registration

Contractor Licence

PDF Download

ChangePassword

Logout

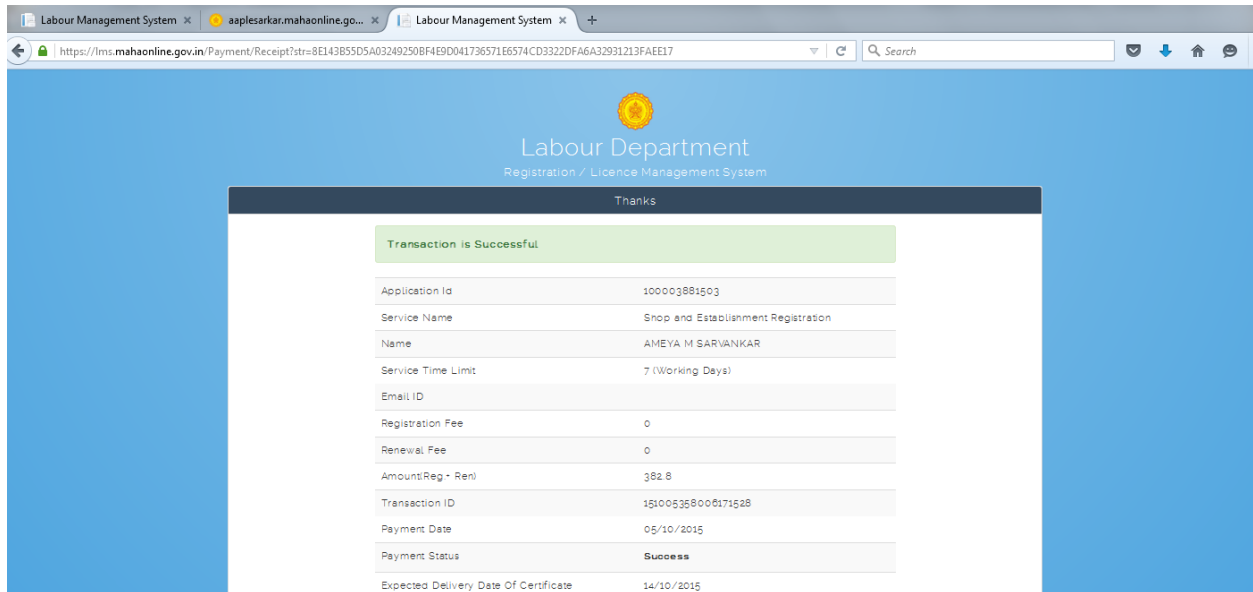
If application is rejected, fees will not be refunded.
अर्जे नाकारण्यात आल्यास भरलेले शुल्क परत केले जाणार नाही.

Make Payment

Online Payment Bank Chellan

Application Id	100048091503
Service Name	Shop and Establishment Registration
Name	AMEYA MANOHAR SARVANKAR
Email ID	
Registration Fee	300
Renewal Fee	0
Fees Amount(Reg. + Ren)	300
Late Fee	0
Change Fee	0
ManaOnline Service Charges	22.8
Security Deposit	0
Total Amount	382.8

Confirm



- Registration Form “E” (Change request).

Step 1: Click of **Change Request** can open application form to make Change in license.

(Note: Fill the Old User form first to apply **Change Request** form for Shop and Establishment Registration and Contract Labour License)

Advance Search

Department: SHOP Services: ---Select Service--- Application ID: Search

Shop and Establishment Report

Sr.No.	ApplicationID	Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100002751504	1510200310000645	01 Oct 2015	Shop and Establishment Renewal	7				Payment Pending	Pay Now Download Form
2	100002761504	1510200310000645	01 Oct 2015	Shop and Establishment Renewal	7				Document Pending	Upload Document Download Form
3	100003431511	1510200310000645	01 Oct 2015	Shop and Establishment Registration(Old User)	7				Completed	Change Request Renew Certificate Download Form

In Application for Change request can change

- **CATEGORY OF ESTABLISHMENT TYPE**
- **NAME AND RESIDENTIAL ADDRESS EMPLOYER**
- **NATURE OF BUSINESS**
- **OFFICE/STORE ROOM/GODOWN/WAREHOUSE/WORKPLACE DETAILS**
- **NAME AND POSTAL ADDRESS OF ESTABLISHMENT**
- **NAME AND RESIDENTIAL ADDRESS OF MANAGER**
- **NUMBER OF EMPLOYEES**

Step 2: After save change application form user can **Upload Document** for generated application ID.

AMEYA MANOHAR SARVANKAR	5	100131991503	Not Generated		Shop and Establishment Registration	7			Payment Pending	Pay Now Download Form
	6	100046691503	Not Generated		Shop and Establishment Registration	7			Payment Pending	Pay Now Download Form
	7	100071521505	1510200310000645	01 Oct 2015	Shop and Establishment Change	7			Document Pending	Upload Document Download Form
	8	100532351511	1510200310068169	31 Dec 2015	Shop and Establishment Registration(Old User)	7			Completed	Change Request Renew Certificate Download Form

Step 3: Click of Upload Document can show types and name of documents which is need to Upload to continue.

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principal Employer Registration

Contractor Licence

PDF Download

ChangePassword

Logout

Height: 200 px to 212 px

Width: 100 px

Browse... No file selected

Address proof of place of business (Submit any 1 of the following documents)

- Sale / Purchase Deed
- Society Maintenance Receipt
- Telephone Bill
- Property Tax Paid Receipt
- Electricity Bill

Applicant ID Proof (Submit any 1 of the following documents)

- PAN card
- Driving License
- Election / Voters ID
- Aadhar Card
- Passport

Compulsory Documents

- Annexure A Self Declaration
- Annexure C Under taking
- Annexure B Self Declaration For Self Attestation

Actual photo of the establishment such the interior is displayed and the sign board is seen at the appropriate place of the establishment

Step 4: Document upload successfully message will showing **Make Payment** option through **Online** which will give you the transaction successful receipt after payment done.

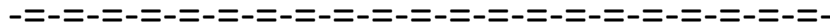
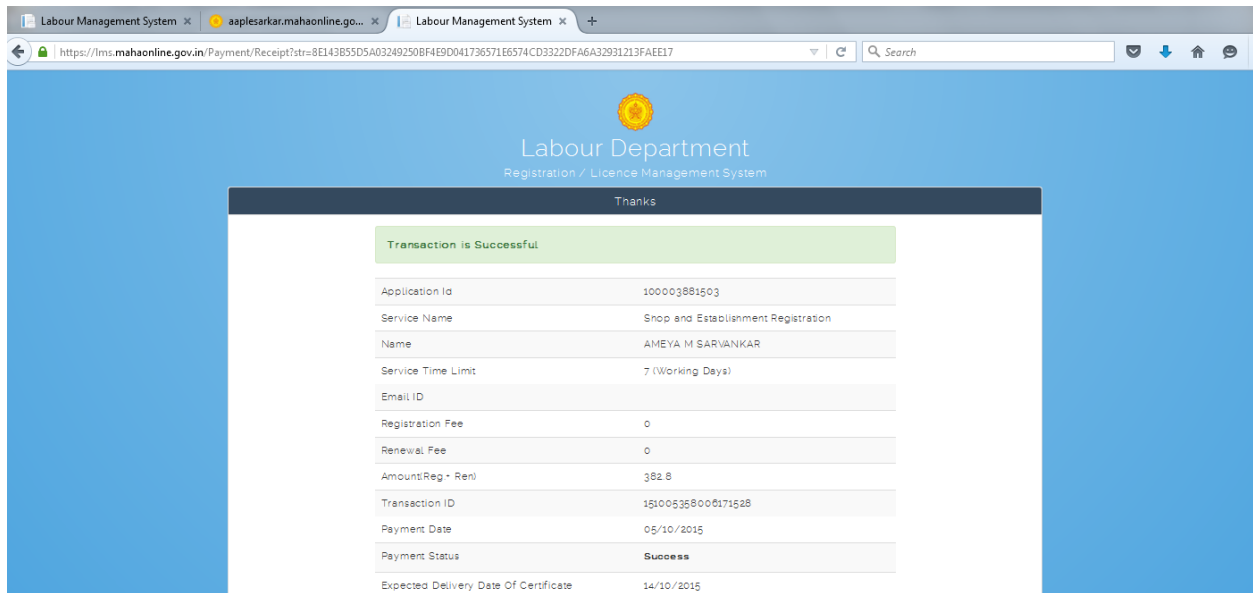
If application is rejected, fees will not be refunded.
अज्ञे नाकारण्यात आल्यास भरलेले शुल्क परत केले जाणार नाही.

Make Payment

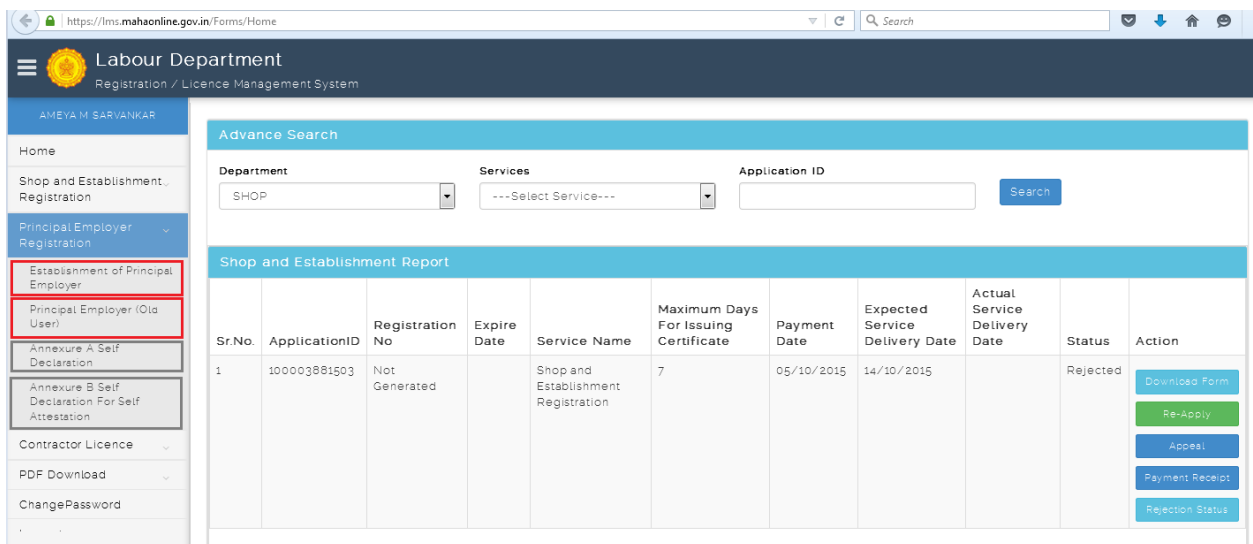
Online Payment Bank Challen

Application Id	100045091503
Service Name	Shop and Establishment Registration
Name	AMEYA MANOHAR SARVANKAR
Email ID	
Registration Fee	300
Renewal Fee	0
Fees Amount(Reg. + Ren)	300
Late Fee	0
Change Fee	0
ManaOnline Service Charges	22.8
Security Deposit	0
Total Amount	382.8

Confirm



- Click of **Principal Employer Registration** User can see –
 - Principal Employer Registration** - Establishment of Principle Employer (Form 'I' (See Rule 17 (1)).(New User)
 - Principal Employer Old User Form to fill **Renewal Application & Amendment**.
(Note: Compulsory documents like Annexure A & B formats are available in same column)



Steps for Principle Employer Registration

Principle Employer Registration – Registration Form 'I' (New User).

Step 1: Click on Establishment of Principle Employer from menu **Principle Employer Registration**. User can see Form “I” (Application for Registration)

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principle Employer Registration

Establishment of Principal Employer

Principle Employer (Old User)

Annexure A Self Declaration

Annexure B Self Declaration For Self Attestation

Form I
(See Rule 17 (1))
Application for Registrations of Establishment Employing Contract Labour

Select your Division, District and Labour office

*Division: --Select Division--

*District: --Select District--

*Office Name: ---Select Office---

*Name of the establishment

Establishment Details of Principal Employer (Address of Establishment)

Step 2: Select **Division, District & Office Name** where Postal Address and situation of the establishment and fill whole form as per given instruction.

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principle Employer Registration

Contractor Licence

Factory Licence

ChangePassword

Logout

Form I
(See Rule 17 (1))
Application for Registrations of Establishment Employing Contract Labour

Select your Division, District and Labour office

*Division: Konkan

*District: Mumbai City

*Office Name: Assistant Commissioner of Labour A-B ward Mumbai City, Kamgar Bhevar

*Name of the establishment

Ameya Enterprises

अमेय एंटरप्राइजेस

Establishment Details of Principal Employer (Address of Establishment)

Name of Building: Ganesh

Name of Building (In Marathi): गणेश

Street: Thane

Street (In Marathi): ठाने

Landmark

Landmark (In Marathi)

Locality / Ward

Locality / Ward (In Marathi)

Step 3: After fill application form user can **Upload Document** for generated application ID.

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principal Employer Registration

Contractor Licence

Factory Licence

ChangePassword

Logout

Advance Search

Department: LABOUR Services: Principal Employer Registration Application ID: [] Search

Contract Labour Report

Sr.No.	ApplicationID	Licence No / Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100005121507	Not Generated		Principal Employer Registration	7				Document Pending	Upload Document Download Form Appeal

Step 4: Click of **Upload Document** can show types and name of documents which is need to Upload to continue.

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principal Employer Registration

Contractor Licence

Factory Licence

ChangePassword

Logout

Height: 200 px to 212 px

Width: 160 px

Browse... No file selected.

Browse... No file selected.

Applicant ID Proof (Submit any 1 of the following documents)

PAN card Aadhar Card

Driving License Passport

Election / Voters ID

Compulsory Documents (Submit any 2 of the following documents)

Annexure A Self Declaration Annexure B Self Declaration For Self Attestation

Other

Other Document (If Any) Authority Letter

Verification Documents (Submit any 1 of the following documents)

Declaration of the Principle Employer (FORM 1-A Rule 17 (2))

Upload Documents

Step 5: Document upload successfully message will showing **Make Payment** option through **Online** which will give you the transaction successful receipt after payment done.

अर्ज नाकारण्यात आल्यास भरलेले शुल्क परत केले जाणार नाही.

MakePayment

Online Payment Bank Challan

Application Id	100005121507
Service Name	Principal Employer Registration
Name	AMEYA MANOHAR SARVANKAR
Email ID	sarvankarameya@gmail.com
Registration Fee (2300083)	5000
Renewal Fee	0
Fees Amount(Reg. - Ren)	5000
Late Fee	0
Change Fee	0
MahaOnline Service Charges	22.9
Security Deposit	0

Thanks

Transaction is Successful

Application Id	100000011507
Service Name	Principal Employer Registration
Name	Jayesh Rajan Mahadik
Service Time Limit	7 (Working Days)
Email ID	kiran.lad@mahaonline.gov.in
Registration Fee	0
Renewal Fee	0
Fees Amount(Reg. - Ren)	5000
Late Fee	0
Change Fee	0
MahaOnline Service Charges	22.8
Security Deposit	0

Principle Employer Registration – Principle Employer (Old User) for Amendment.

Step 1: Click on Principle Employer (Old User) from menu **Principle Employer Registration**.

The screenshot shows the Labour Department Registration / Licence Management System interface. The user is logged in as AMEYA MANOHAR SARVANKAR. The left sidebar menu is expanded to show 'Principle Employer (Old User)' under the 'Principle Employer Registration' category. The main content area displays a form for amending a registration certificate. The form includes sections for selecting the Division, District, and Labour office, and for providing previous establishment details and establishment details of the principal employer.

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principle Employer Registration

Establishment of Principal Employer

Principle Employer (Old User)

Annexure A Self Declaration

Annexure B Self Declaration For Self Attestation

Contractor Licence

Please fill following required information for amendment of registration certificate under the contract labour (Regulation & Abolition) Act 1970 (Details should be filled as per previous registration certificate)

Select your Division, District and Labour office

* Division: --Select Division--
* District: --Select District--
* Office Name: ---Select Office---

Previous Establishment Details

* Old Registration No:
* Old Date of Registration:
* Old Expiry Date:

Establishment Details of Principal Employer (Name and Address of Establishment).

* Name of Establishment: Name of Building: Name of Building (In Marathi):

(Note: Fill & attached document to Old User form first to apply **Amendment Application** form for Principle Employer Registration)

The screenshot shows the Labour Department Registration / Licence Management System interface with the form filled out. The user is logged in as AMEYA MANOHAR SARVANKAR. The left sidebar menu is expanded to show 'Principle Employer (Old User)' under the 'Principle Employer Registration' category. The main content area displays the completed form for amending a registration certificate.

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principle Employer Registration

Contractor Licence

Factory Licence

ChangePassword

Logout

Please fill following required information for amendment of registration certificate under the contract labour (Regulation & Abolition) Act 1970 (Details should be filled as per previous registration certificate)

Select your Division, District and Labour office

* Division: Konkarn
* District: Mumbai City
* Office Name: Assistant Commissioner of Labour A-B ward Mumbai City, Kamgar Bhavan, Block E, C

Previous Establishment Details

* Old Registration No: MumCity/2015/Test
* Old Date of Registration: 01/01/2015
* Old Expiry Date: 31/12/2015

Establishment Details of Principal Employer (Name and Address of Establishment).

* Name of Establishment: AMS Ltd
Name of Building: Towers
Name of Building (In Marathi): टॉवर्स
Street: Test
Street (In Marathi): टेस्ट
Landmark: Test
Landmark (In Marathi): टेस्ट

Step 2: Principle Employer Registration Old user form can open field i.e. Amendment option.

Labour Department
Registration / Licence Management System

AMEVA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principal Employer Registration

Contractor Licence

Factory Licence

Change Password

Logout

Advance Search

Department: LABOUR

Services: Principal Labour Registration/Old Use

Application ID: []

Search

Contract Labour Report

Sr.No.	ApplicationID	Licence No / Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100013271512	1513700710000954	31 Dec 2015	Principal Labour Registration(Old User)	7				Completed	Amendment Download Form Appeal

- Registration Form “I” (Amendment).

Step 1: Click of **Amendment** can open application form to amend the registration.

(Note: Fill & attached document to Old User form first to apply **Amendment Application** form for Principle Employer Registration)

Labour Department
Registration / Licence Management System

AMEVA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principal Employer Registration

Contractor Licence

Factory Licence

Change Password

Logout

Advance Search

Department: LABOUR

Services: Principal Labour Registration/Old Use

Application ID: []

Search

Contract Labour Report

Sr.No.	ApplicationID	Licence No / Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100013271512	1513700710000954	31 Dec 2015	Principal Labour Registration(Old User)	7				Completed	Amendment Download Form Appeal

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Home

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Principal Employer Registration

Contractor Licence

Factory Licence

ChangePassword

Logout

Form 1
(See Rule 17 (1))
Application for Amendment to Registration of Establishment Employing Contract Labour

*Division: Konkarn *District: Mumbai City *Office Name: Assistant Commissioner of Labour A-B ward Mumbai City, Kamgar Bhavan, Block E, C

Establishment Details of Principal Employer (Name and Address of Establishment)

Name of Establishment: AMS Ltd
Name of Building: Towers
Name of Building (In Marathi): टॉवर्स
Street: Test
Street (In Marathi): टेस्ट
Landmark: Test
Landmark (In Marathi): टेस्ट
Locality / Ward: Test
Locality / Ward (In Marathi): टेस्ट
State: MAHARASHTRA
District: Mumbai City

Step 2: After fill application form user can **Upload Document** for generated application ID.

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

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Factory Licence

ChangePassword

Logout

Advance Search

Department: LABOUR Services: Principal Employer Registration Application ID: Search

Contract Labour Report

Sr.No.	ApplicationID	Licence No / Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100005121507	Not Generated		Principal Employer Registration	7				Document Pending	<input type="button" value="Upload Document"/> <input type="button" value="Download Form"/> <input type="button" value="Appeal"/>

Step 3: Click of **Upload Document** can show types and name of documents which is need to Upload to continue.

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principal Employer Registration

Contractor Licence

Factory Licence

ChangePassword

Logout

Upload Documents

Applicant ID Proof (Submit any 1 of the following documents)

PAN card Aadhar Card

Driving License Passport

Election / Voters ID

Compulsory Documents (Submit any 2 of the following documents)

Annexure A Self Declaration Annexure B Self Declaration For Self Attestation

Other

Other Document (If Any) Authority Letter

Verification Documents (Submit any 1 of the following documents)

Declaration of the Principle Employer (FORM 1-A Rule 17 (2))

Step 4: Document upload successfully message will showing **Make Payment** option through **Online** which will give you the transaction successful receipt after payment done.

MakePayment

Online Payment Bank Challan

Application Id	100001351510
Service Name	Principal Employer Amendment
Name	Jayesh Rajan Mahadik
Email ID	kiran.lad@mahaonline.gov.in
Registration Fee (02300063)	4900
Renewal Fee	0
Fees Amount(Reg. - Ren)	4900
Late Fee	0
Change Fee	0

Thanks

Transaction is Successful

Application Id	100001121510
Service Name	Principal Employer Amendment
Name	Jayesh Rajan Mahadik
Service Time Limit	7 (Working Days)
Email ID	kiran.lad@mahaonline.gov.in
Registration Fee	4990
Renewal Fee	0
Fees Amount(Reg. - Ren)	4990
Late Fee	0
Change Fee	0
MahaOnline Service Charges	22.8
Security Deposit	0
Total Amount	5012.8
Transaction ID	151028358200253724
Payment Date	28/10/2015

- Click of **Contract License** User can see –
 - Contract License** – New License form (Form-IV (See Rule 21 (I))).(New User)
 - Contract License** Old User Form to fill **Renewal Application** (Form-VII (See Rule 29 (I))).
 (Note: Compulsory documents like Annexure A & B formats are available in same column)

The screenshot shows the Labour Department's Registration / Licence Management System. The user is logged in as AMEYA M. SARVANKAR. The 'Contractor Licence' menu is expanded, showing options like 'New Licence', 'Contract Labour Licence (Old User)', 'Annexure A Self Declaration', and 'Annexure B Self Declaration For Self Attestation'. The 'New Licence' option is highlighted with a red box. Below the menu is an 'Advance Search' section with dropdowns for 'Department' (SHOP) and 'Services' (---Select Service---), and a 'Search' button. Below that is a 'Shop and Establishment Report' table with columns for Sr.No., ApplicationID, Registration No., Expire Date, Service Name, Maximum Days For Issuing Certificate, Payment Date, Expected Service Delivery Date, Actual Service Delivery Date, Status, and Action. The table contains one entry with ApplicationID 100003881503, Registration No. Not Generated, and Status Rejected. Action buttons include Download Form, Re-Apply, Appeal, Payment Receipt, and Rejection Status.

Steps for Contractor License

Contractor License – Application Form-IV (New License).

Step 1: Click on New license from menu **Contractor License**. User can see Form-IV (Application for New License)

The screenshot shows the 'Form-IV (See Rule 21 (I)) Application For Licence' form. The user is logged in as AMEYA MANOHAR SARVANKAR. The 'New Licence' option in the 'Contractor Licence' menu is highlighted with a red box. The form has a title bar 'Form-IV (See Rule 21 (I)) Application For Licence'. Below the title bar is a section 'Select your Division, District and Labour office' with dropdowns for '*Division' (---Select Division---), '*District' (---Select District---), and '*Office Name' (---Select Office---). Below that is a section 'Name and address of the contractor' with input fields for:

- *Contractor Full Name
- *Full Name (In Marathi)
- Name of Building
- Name of Building (In Marathi)
- Street
- Street (In Marathi)
- Landmark
- Landmark (In Marathi)
- Locality / Ward
- Locality / Ward (In Marathi)
- *State (MAHARASHTRA)
- *District (---Select District---

Step 2: Select **Division, District & Office Name** where Postal Address and situation of the establishment and fill whole form as per given instruction.

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principal Employer Registration

Contractor Licence

Factory Licence

Change Password

Logout

Form-IV
(See Rule 21 (I))
Application For Licence

Select your Division, District and Labour office

*Division: Konkan *District: Mumbai City *Office Name: Assistant Commissioner of Labour A-B ward Mumbai City, Kamgar Bhavan, Block E, C

Name and address of the contractor

*Contractor Full Name: Ameya *Full Name (In Marathi): अमेय Name of Building: Godrej Name of Building (In Marathi): गॉदरेज
Street: Sion Street (In Marathi): सायन Landmark: Sion Landmark (In Marathi): सायन
Locality / Ward: Locality / Ward (In Marathi): *State: MAHARASHTRA *District: Mumbai City

Step 3: After fill application form user can **Upload Document** for generated application ID.

Advance Search

Department: LABOUR Services: Contract Labour Licence Application ID: Search

Contract Labour Report

Sr.No.	ApplicationID	Licence No / Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100000031501	Not Generated		Contract Labour Licence	7				Document Pending	Upload Document Download Form Appeal

Step 4: Click of **Upload Document** can show types and name of documents which is need to Upload to continue.

The size of the photograph and sign should fall between 5KB to 20KB.
छायाचित्र आणि स्वाक्षरी चा आकार किमान 05 के बी आणि कमाल 20 के बी असावा.

→ सही १५० पिसेल
↑ Height: 200 px to 212 px
↓ सही १५० पिसेल
← Width: 100 px
↓ No file selected.

→ सही १५० पिसेल
↑ Height: 84 px
↓ सही १५० पिसेल
← Width: 200 px
↓ No file selected.

Applicant ID Proof (Submit any 1 of the following documents)

<input type="checkbox"/> PAN card	<input type="checkbox"/> Aadhar Card
<input type="checkbox"/> Driving License	<input type="checkbox"/> Passport
<input type="checkbox"/> Election / Voters ID	

Compulsory Documents (Submit any 3 of the following documents)

<input type="checkbox"/> Annexure A Self Declaration	<input type="checkbox"/> Annexure B Self Declaration For Self Attestation
<input type="checkbox"/> Form - IV-A Form Of Undertaking	

Other

<input type="checkbox"/> Other Document (if any)	<input type="checkbox"/> Authority Letter
--	---

Step 5: Document upload successfully message will showing **Make Payment** option through **Online** which will give you the transaction successful receipt after payment done.

MakePayment

Online Payment Bank Challan

Application Id	100003271501
Service Name	Contract Labour Licence
Name	AMEYA MANOHAR SARVANKAR
Email ID	sarvankarameya@gmail.com
Registration Fee (2300063)	5000
Renewal Fee	5000
Fees Amount(Reg. - Ren)	10000
Late Fee	0
Change Fee	0
ManaOnline Service Charges	22.8
Security Deposit (84435029)	10000
Total Amount	20022.8

Thanks

Transaction is Successful

Application Id	100000061501
Service Name	Contract Labour Licence
Name	Jayesh Rajan Mahadik
Service Time Limit	7 (Working Days)
Email ID	kiran.tad@mahaonline.gov.in
Registration Fee	0
Renewal Fee	0
Fees Amount(Reg. + Ren)	5000
Late Fee	0
Change Fee	0
MahaOnline Service Charges	22.8
Security Deposit	10000
Total Amount	15022.8
Transaction ID	150930358200252535
Payment Date	30/09/2015
Payment Status	Success
Expected Delivery Date Of Certificate	11/10/2015

Contract License – Old User Form to fill Renewal License Application (Form-VII) & Amendment (Form-VII).

Step 1: Click on **Contract Labour License “Old User”** from menu **Contractor License**.

Labour Department
Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Home

Shop and Establishment Registration

Principal Employer Registration

Contractor Licence

New Licence

Contract Labour Licence (Old User)

Annexure A Self Declaration

Annexure B Self Declaration For Self Attestation

Department

LABOUR

Services

Contract Labour Licence (Old L

Application ID

Search

Contract Labour Report

Sr.No.	ApplicationID	Licence No / Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100002571513	1510400110000329	30 Nov 2016	Contract Labour Licence (Old User)	7				Completed	Amendment Download Form Appeal
2	100022441513	1513700110001767	31 Dec 2015	Contract Labour Licence (Old User)	7				Completed	Amendment Renew Licence

(Note: Fill & attached document to Old User form first to apply **Renewal Application** form for Shop and Establishment Registration and Contract Labour License.

The screenshot shows the 'Renewal Application' form. The header includes the Labour Department logo and the text 'Registration / Licence Management System'. The user's name 'AMEYA MANOHAR SARVANKAR' is displayed in the top left. A sidebar on the left contains navigation options: Home, Shop and Establishment Registration, Principal Employer Registration, Contractor Licence, Factory Licence, ChangePassword, and Logout. The main content area has a blue header with the instruction: 'Please fill following required information for renewal of licence under the Contract Labour (Regulation & Abolition) Act 1970 (Details should be filled as per previous Licence.)'. Below this is a section 'Select your Division, District and Labour office' with three dropdown menus: 'Division' (Konkan), 'District' (Mumbai City), and 'Office Name' (Assistant Commissioner of Labour A-B ward Mumbai City, Kamgar Bhavar). The next section is 'Previous Establishment Details' with three input fields: 'Old Licence No' (Rai/2015/Contract/21), 'Old Date of Register' (01/01/2015), and 'Old Expire Date' (31/12/2015). The final section is 'Name and address of the contractor' with four input fields: 'Contractor Full Name' (Ameya), 'Full Name (In Marathi)' (अमेय), 'Name of Building' (Ganesh), and 'Name of Building (In Marathi)' (गणेश).

Step 2: **Contract Labour License** Old user form can open two fields i.e. **Renew License (Form-VII)** & **Amendment (Form-VII)** option.

The screenshot shows the 'Contract Labour Report' section. It features an 'Advance Search' area with dropdown menus for 'Department' (LABOUR) and 'Services' (Contract Labour Licence), an 'Application ID' input field, and a 'Search' button. Below the search area is a table with the following data:

Sr.No.	ApplicationID	Licence No / Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100022441513	1513700110001767	31 Dec 2015	Contract Labour Licence (Old User)	7				Completed	Amendment Renew Licence Download Form

- Contract License **Renew License (Form-VII)**.

Step 1: Click of **Renew License** can open application form to renew the license.

(Note: Fill the Old User form first to apply **Renewal License** form for Shop and Establishment Registration and Contract Labour License)

In Application for Renewal of License applicant can change Renewal for year, Contractor Start work Date- Contractor End work Date and Security deposit paid previously at the time of license i.e. from 100 or 500 then save the details.

Duration of proposed contract work (give proposed date of commencing and ending)

*Contractor Start work Date: 01/01/2016
 *Contractor End work Date: 31/12/2016

Name and address of the Manager of Contractor at work Establishment

*Manager Full Name: Ameya
 *Manager Full Name (In Marathi): अमेय
 Name of Building:
 Name of Building (In Marathi):
 Street:
 Street (In Marathi):
 Landmark:
 Landmark (In Marathi):
 Locality / Ward:
 Locality /Ward (In Marathi):
 *State: MAHARASHTRA
 *District: Mumbai City
 *Taluka:
 Village:
 *PinCode:
 Email:

Mumbai City, Mumbai City, 444444

Phone Number:
 *Mobile Number: 9999999999

Maximum No. of Employees proposed to be employed on any date as contract labour in Establishment

*Number of Contractor Labour: 150
 *Security deposit: 500
 Security deposit paid previously at the time of licence: 25000

Self Declaration

I, Mr./Mrs./Ms. AMEYA MANOHAR SARVANKAR aged 25 hereby declare that the information provided above is true and correct to the best of my personal information and belief. I fully understand the consequence of giving false information. If the information as given above is found to be false, I shall be liable to prosecution and punishment under section 199 and 200 of IPC 1960 and/or any other law applicable thereto.

I Agree

Step 2: After save renew application form user can **Upload Document** for generated application ID.

Labour Department
 Registration / Licence Management System

AMEYA MANOHAR SARVANKAR

Home
 Shop and Establishment Registration
 Principal Employer Registration
 Contractor Licence
 Factory Licence
 ChangePassword
 Logout

Advance Search

Department: LABOUR
 Services: Contract Labour Renewal
 Application ID: 100028891509
 Search

Contract Labour Report

Sr.No.	ApplicationID	Licence No / Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100028891509	1513700110001767	31 Dec 2015	Contract Labour Renewal	7				Document Pending	<input checked="" type="button" value="Upload Document"/> <input type="button" value="Download Form"/>

Step 3: Click of Upload Document can show types and name of documents which is need to Upload to continue.

Step 4: Document upload successfully message will showing **Make Payment** option through **Online** which will give you the transaction successful receipt after payment done.

Application Id	100028891509
Service Name	Contract Labour Renewal
Name	AMEYA MANOHAR SARVANKAR
Email ID	sarvankarameya@gmail.com
Registration Fee (2300003)	0
Renewal Fee	0
Fees Amount(Reg. + Ren)	5000
Late Fee	2500
Change Fee	0
ManaOnline Service Charges	22.9
Security Deposit (84435029)	50000
Total Amount	57522.9

Application Id	100001291509
Service Name	Contract Labour Renewal
Name	Jayesh Rajan Mahadik
Service Time Limit	7 (Working Days)
Email ID	kiran.iad@mahaonline.gov.in
Registration Fee	0
Renewal Fee	0
Fees Amount(Reg. + Ren)	10000
Late Fee	0
Change Fee	0
ManaOnline Service Charges	22.8
Security Deposit	5000
Total Amount	15022.8

- Contract License **Amendment License (Form-VII)**.

Step 1: Click of **Amendment** can open application form to make Change in license.

(Note: Fill the Old User form first to apply **Amendment** form for Contract Labour License)

The screenshot shows the Labour Department's Registration / Licence Management System interface. The user is logged in as AMEYA MANOHAR SARVANKAR. The 'Advance Search' section shows filters for Department (LABOUR), Services (Contract Labour Licence (Old User)), and Application ID (100022441513). Below this is the 'Contract Labour Report' table:

Sr.No.	ApplicationID	Licence No / Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100022441513	1513700110001767	31 Dec 2015	Contract Labour Licence (Old User)	7				Completed	Amendment Renew Licence Download Form

In Application for Change request can change field as per applicant requirement and save the details.

The screenshot shows the 'Form-VII (See Rule 29 (I)) Application For Renewal of Licence' form. The form is for a user named AMEYA MANOHAR SARVANKAR. The form fields are as follows:

- Division:** Konkan
- District:** Mumbai City
- Office Name:** Assistant Commissioner of Labour A-B ward Mumbai City, Kamgar Bhavan, Block E, C
- Name and address of the contractor:**
 - Contractor Full Name:** Test
 - Full Name (In Marathi):** टेस्ट
 - Name of Building:**
 - Name of Building (In Marathi):**
 - Street:**
 - Street (In Marathi):**
 - Landmark:**
 - Landmark (In Marathi):**
 - Locality / Ward:**
 - Locality / Ward (In Marathi):**
 - State:** MAHARASHTRA
 - District:** Mumbai City
 - Taluka:** Mumbai City
 - Village:** Mumbai City
 - PinCode:** 444444
 - Email:** sarvankarameya@gmail.com

Step 2: After save change application form user can **Upload Document** for generated application ID.

The screenshot shows the Labour Department's Registration / Licence Management System interface. The user is logged in as Jayesh Rajan Mahadik. The 'Advance Search' section shows filters for Department (LABOUR), Services (Contract Labour Change), and Application ID. Below this is the 'Contract Labour Report' table:

Sr.No.	ApplicationID	Licence No / Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100000091518	1510400110000233	31 Dec 2016	Contract Labour Change	7				Document Pending	Upload Document Download Form

Step 3: Click of Upload Document can show types and name of documents which is need to Upload to continue.

The screenshot shows the Labour Department Registration / Licence Management System interface. The left sidebar contains navigation options like 'Factory Fee Calculator', 'Upload Document Activity', and 'Transaction Activity'. The main content area features an 'Advance Search' section with filters for Department (LABOUR) and Services (Contract Labour Change). Below this is a 'Contract Labour Report' table with the following data:

Sr.No.	ApplicationID	Licence No / Registration No	Expire Date	Service Name	Maximum Days For Issuing Certificate	Payment Date	Expected Service Delivery Date	Actual Service Delivery Date	Status	Action
1	100000091518	1510400110000233	31 Dec 2016	Contract Labour Change	7				Document Pending	Upload Document Download Form

Step 4: Document upload successfully message will showing **Make Payment** option through **Online** which will give you the transaction successful receipt after payment done.

The screenshot shows the Labour Department Registration / Licence Management System interface with the 'MakePayment' screen. The 'Online Payment' option is selected. The payment details are as follows:

Field	Value
Application Id	100000091518
Service Name	Contract Labour Change
Name	Jayesh Rajan Mahadik
Email ID	kiran.lad@mahaonline.gov.in
Registration Fee (02300083)	10000
Renewal Fee	0
Fees Amount(Reg. + Ren)	10000
Late Fee	0
Change Fee	0
ManaOnline Service Charges	22.8
Security Deposit (84435019)	0
Total Amount	10022.8

The screenshot shows a web browser window with the URL `testlms.mahaonlinegov.in/Payment/Receipt?str=8E143B55D5A0324935ED624B421E41EBC15FE3D7550EA2CC21442FFB2228E72E`. The page title is "Thanks". A green banner at the top of the content area says "Transaction is Successful". Below this is a table with the following data:

Application Id	100000191518
Service Name	Contract Labour Change
Name	Jayesh Rajan Mahadik
Service Time Limit	7 (Working Days)
Email ID	kiran.lad@mahaonline.gov.in
Registration Fee	10000
Renewal Fee	0
Fees Amount(Reg. - Ren)	10000
Late Fee	0
Change Fee	0
ManaOnline Service Charges	22.8
Security Deposit	498000
Total Amount	508022.8
Transaction ID	151205358200264942
Payment Date	05/12/2015
Payment Status	Success
Expected Delivery Date Of Certificate	15/12/2015

Below the table, there is a search bar containing "100000101518" and a search result showing "Highlight All Match Case 1 of 1 match". The Windows taskbar at the bottom shows several open applications including "Mar Jayan", "Labour Man...", "User Manual...", "Untitled - N...", "Untitled - Pa...", "Snipping Tool", and system icons for language (EN), volume, and battery (100%). The time is 12:16.



THANKS!!!